FACE TO FACE ACADEMY
DISTRICT #4036

2022-23
SAFE RETURN TO IN-PERSON LEARNING
Face to Face Academy was one of the first schools to reopen its doors for hybrid learning in July of 2020. The Safe Return to Learning Plan incorporates the COVID Mitigation Steps and Lessons Learned during the 2020-21 School Year. The Plan was created with input from Board Members, Staff, Parents, Students, and Community Experts. The principal goal of the plan is to continue to ensure a safe learning environment for students as the Academy transitions from Hybrid to Full In-Person Learning.
Safe Return to In-Person Learning Plan Addresses School Wide Priorities

**In-Person Learning**
- Prioritize In-Building Experience as the Focal Point of the School while maintaining high safety standards
- Small and Stable Class Sizes of 8 to 12 students
- The ability to incorporate the increase in enrollment (ADM = 90)

**Experiential Learning**
- Reincorporate specialty/elective classes, recreation class, field trips, wilderness program, and bringing in outside providers.
- Provide space to implement and grow a Work Based Learning Program

**Maintain Innovations**
- Continue to utilize the organization provided by Google Classroom
- Transition from Distance Learning to Equitable Access Learning Option for students with barriers to returning to the building on a consistent basis.
- Simplify the Schedule and allow for a more manageable school day
COVID MITIGATION STRATEGIES: THREE LEVELS OF RESPONSE: HEALTH & SAFETY RUBRIC
SAFETY MEASURES
HEALTH SCREENINGS

LINK TO HEALTH SCREENING: STUDENT HEALTH SCREENING
HYGIENE & PERSONAL MATERIALS
EACH STUDENT RECEIVES THEIR OWN BINDER AND MATERIALS (INCLUDING HAND SANITIZER)
SMALL CLASS SIZES
(POD SIZES OF 8 TO 12)
How building mechanical systems can create safer environments

As people begin re-populating buildings, significant changes have occurred with regards to creating healthy environments—from social distancing, reduced occupancy, and increased cleaning procedures. When addressing safety within a building, there are still many questions about how mechanical systems might be used to improve occupant safety and confidence in returning to buildings.

Improved air quality HGA project & filtration systems
Outdoor Space & Classroom
Steps to follow if you believe a student or someone in your household may be showing signs or have been exposed to COVID-19:

1) Contact the School at 651-772-5544
2) The COVID-19 Response Team will be in touch with you promptly.
3) [Recommended Quarantine Strategies](#)

COVID-19 School Coordinator Information:
Darius Husain
651-772-5554
husaind@f2facademy.org
Full Credit
• Full credit is earned when you have a passing score of 60% or better in each individual class. If you have achieved higher than the 60% you will have earned a letter grade that coincides with the percentage earned.
A - 90% or better
B - 80% or better
C - 70% or better
D - 60% or better
• Credits that can be earned every five weeks

Partial Credit
• Partial credit is achieved with a score between 40-59% in each individual class.
• Partial credit means that you did not meet the standard to earn the full value of credit in the class, but enough work was completed for the teacher to award you credit.

Hours
• The last way that credit can be earned is by earning hours in your classes. If you have a percentage score below 40% you will receive hours towards elective credit.
• Each class that is below 40% is tallied and added up to award you as much credit as possible.
• Hours count as elective credit only

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<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Credits: 5/10 Week Marking Period</strong></td>
<td></td>
</tr>
<tr>
<td><strong>English</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>Science</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>Social Studies</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>Math</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>Art</strong></td>
<td>.25 / .5</td>
</tr>
<tr>
<td><strong>Specialty Classes</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>Community Group</strong></td>
<td>.25 / .5</td>
</tr>
<tr>
<td><strong>Specialty Friday</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>After School Programing</strong></td>
<td>.5 / 1.0</td>
</tr>
<tr>
<td><strong>Total Credits Possible</strong></td>
<td>4.0 / 8.0</td>
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</tbody>
</table>
## A Menu of Instructional Hour Options

<table>
<thead>
<tr>
<th>Related to Core School Day</th>
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<tbody>
<tr>
<td>In-Building Instruction</td>
<td>Up to 1020 Hours</td>
</tr>
<tr>
<td>Flexible Learning (English, Math, Social Studies)</td>
<td>240 Hours</td>
</tr>
<tr>
<td>After School Programming</td>
<td>120 Hours</td>
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<table>
<thead>
<tr>
<th>Experiential Learning</th>
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</thead>
<tbody>
<tr>
<td>Work Based Learning (All)</td>
<td>Up to 40 hours</td>
</tr>
<tr>
<td>Work Based Learning (Approved Plan)</td>
<td>Up to 160 hours</td>
</tr>
<tr>
<td>Wilderness &amp; Outdoor Program</td>
<td>Up to 180 hours</td>
</tr>
</tbody>
</table>

### Breakdown of Instructional Hours

- **ALL Staff are available to students from 9:00 – 3:30 on ALL School Days.**
Equitable Access Learning Model (EALM)

EALM allows students to choose the instructional model that best suits their needs and learning style. Students can learn as little as 20% Online (hybrid) to as much as 100% Online and receive the same quality instruction and support services as if they were in the building. Students also have several options to participate in in-person social activities that are important for healthy growth and development.

With class sizes no larger than 15, the EALM program is designed for students that have struggled in the traditional/larger school setting. It is also a great option for older students that are juggling academics with other real-life obligations such as work and family responsibilities. Online students are also eligible to earn credit through the Academy’s accredited Work Based Learning Program.
The Four Tiers of Equitable Access Learning

• **Tier 1**: Student is learning 80% – 100% of the time In-Person. This tier constitutes the vast majority of Face to Face Academy Students. Every student has the option (but is NOT required) to learn up to 20% of their course content Online via live instruction through Google Meets. This proportion translates up to 4 classes per a typical core content class that meets for a Quarter. NO approval through the school is necessary to participate in this EALM Tier.

• **Tier 2**: Student is learning 50%-79% of the time In-Person. Students in this category may learn up to 50% of their course content online. This proportion translates to 10 classes per a typical core content class that meets for a Quarter. In order to access this Tier, a student must have a pre-approved plan and expectations signed by the student’s parent/guardian (if under 18), advisor, school administrator, and the student.
**Tier 3 & 4:** Less than 50% of the time In-Person. Students in this category may learn up to 100% of their course content online. This proportion translates up to 16 classes per a typical core content class that meets for a Quarter. This tier has specific eligibility requirements.

- A student in this Tier must have a pre-approved plan with expectations signed by the student’s parent/guardian (if under 18), advisor, school administrator, and the student. The plan must be reapproved at a minimum of five weeks to maintain eligibility.

Help Link: [EALM Tier 3 & 4 Eligibility Requirements & Expectations](#)
Google Meets occur in conjunction with the class schedule periods 1 through 3.

Google Make-Ups Occur during scheduled After School Office Hours.

Each Student is only allowed 4 Google Meets per class/per quarter unless there is an approved plan.

Initially, all students will be invited to the Google Meets (even if in building).

The number of Google Meets will be tracked for each class. Once a student uses all 4 Google meets, they will no longer be invited to that class.
The Plan for Podding

Members of Group A will be podded together
Members of Group B will be podded together

Ideal Pod size is 8 – 10 students. Maximum Pod size is 12 Students

Podding Boards will be located in the Upstairs Lobby and Downstairs Atrium

To Make Podding more manageable, Pods can stay relatively the same from Monday to Thursday with slight adjustments as needed

Can be used as a behavior intervention tool or as an incentive
<table>
<thead>
<tr>
<th>4th Period (Specialty):</th>
<th>After School Activities:</th>
<th>Teacher Office Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meets twice a week. Phy-Ed, Health, Core Content, Experiential Activities</td>
<td>Focus on Social Emotional Well Being while offering students an opportunity to earn credit.</td>
<td>Designated time to meet with teachers for help on core content assignments</td>
</tr>
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</table>
SPECIALTY FRIDAY

1) MANDATORY SCHOOL DAYS
2) 4 TO 5 CHOICES INCLUDING OPTIONS FOR IN PERSON OR ONLINE
3) FIELD TRIP OPPORTUNITIES
4) .5 CREDIT AWARDED EVERY 5 WEEKS

EXAMPLES OF SPECIALTY FRIDAYS INCLUDE:

* CERAMICS (OR ART RELATED)
* LITERATURE CLUB (OR ENGLISH RELATED)
* HEALTH/PHY-ED (BIKING/PADDLING BOARDING/CANOEING)
* STUDY HALL WITH LICENSED CORE TEACHER
* MUSIC
* WORK-BASED LEARNING

**SPECIAL LUNCH ON SPECIALTY FRIDAYS AS WELL AS RAFFLES."
SOCIAL/EMOTIONAL SUPPORTS & SPECIAL SERVICES
Comprehensive Social/Emotional Supports:

1) Face to Face Academy has been and will continue to be ahead of the curve in regard to the social emotional well-being of our students. With a student body of 85, Face to Face provides a social emotional team of five staff members to connect with students about mental health needs as well as resources to other providers in the Twin Cities Metro.

2) Face to Face Academy will continue to support the mental health needs of students by providing daily check-ins with a team member to assess their mental health as well as their social emotional well-being.

3) A social/emotional team member will support a portion of the school population that they have built rapport with. Each school day, the social workers will check-in with their caseload of students and engage in conversations pertaining to their mental and physical well-being.
Comprehensive Social/Emotional Supports (cont.):

4) These check-ins will be completed through various modalities including phone, text, email, google classroom, video platforms, and messaging.

5) The support team will be in daily contact with one another as well as the academic instructors in order to identify students with intensifying need and subsequently coordinate services.

6) Where applicable, the social/emotional team will work with its partner organization, Face to Face Health & Counseling, to provide more intensive counseling for students expressing this need.
Social/Emotional Space

There are four spaces for social emotional support. These spaces are also appropriate for provider check-ins or one on work:

* Outdoor Space
* Multipurpose Room
* Fire Room
* Staff Office

Whenever applicable, the school will prioritize the outdoor space for social emotional supports or independent work.
# CONTACT INFORMATION FOR SPECIAL-ED SUPPORT:

<table>
<thead>
<tr>
<th>NAME</th>
<th>ROLE</th>
<th>EMAIL</th>
<th>PHONE NUMBER</th>
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<tbody>
<tr>
<td>BRYAN</td>
<td>SPECIAL-ED TEACHER</td>
<td><a href="mailto:BAKKEB@F2FACADEMY.ORG">BAKKEB@F2FACADEMY.ORG</a></td>
<td>651-772-5553</td>
</tr>
<tr>
<td>JOHN</td>
<td>SPECIAL-ED TEACHER</td>
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<td>651-772-5547</td>
</tr>
<tr>
<td>CHANA</td>
<td>SCHOOL SOCIAL WORKER</td>
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<td>651-772-5540</td>
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<tr>
<td>RACHEL</td>
<td>SCHOOL SOCIAL WORKER</td>
<td><a href="mailto:SAMUELSON@F2FACADEMY.ORG">SAMUELSON@F2FACADEMY.ORG</a></td>
<td>651-200-7529</td>
</tr>
<tr>
<td>TIM</td>
<td>SCHOOL SOCIAL WORKER</td>
<td><a href="mailto:ZWIERST@F2FACADEMY.ORG">ZWIERST@F2FACADEMY.ORG</a></td>
<td>651-772-5568</td>
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<tr>
<td>JENNIFER</td>
<td>504 COORDINATOR</td>
<td><a href="mailto:PLUMJ@F2FACADEMY.ORG">PLUMJ@F2FACADEMY.ORG</a></td>
<td>651-772-5548</td>
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Parent Training & Technical Support:

Parents & Guardians have also had the opportunity to have access to the Plusportals where they can have up to date feedback on grades and missing assignments. This account is set during the intake when students first enroll in the school. Google Classroom also has the a “Parent/Guardian” feature that allows for a supportive adult to monitor student grades and assignment completion. Staff are committed to checking in with parents at least once a week. As part of the check-ins, staff are available to provide technical assistance and step by step navigation of these online systems.

Contact Information for Special-Ed Support:

<table>
<thead>
<tr>
<th>Name</th>
<th>Role</th>
<th>Email</th>
<th>Phone Number</th>
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<tbody>
<tr>
<td>Chana</td>
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<td>651-772-5540</td>
</tr>
<tr>
<td>Rachel</td>
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</tr>
<tr>
<td>Tim</td>
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<tr>
<td>Darius</td>
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<td>651-772-5554</td>
</tr>
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